



BCC JOBS BOARD

February 8th, 2023

Firms posting their open opportunities with the [Builders of Color Coalition](#) actively welcome diverse applicants, and look forward to hearing from you. Please let firms know that you heard of the position via BCC.

[Development Associate](#)

The HYM Investment Group

The ideal candidate has demonstrated strong financial modeling skills, project management potential, analytical skills, and understands the basic underpinnings of development transactions.

[Property Manager](#)

The HYM Investment Group

The ideal candidate is a self-starter, detail-oriented individual who has strong property management experience and is looking to take the next step in their career.

[Capital Improvements Coordinator, Roxbury, MA](#)

WinnCompanies

Oversee and manage capital improvement projects and the rehabilitation of multiple properties.

[Connected Communities Resident Services Coordinator – Faneuil Gardens/Boston](#)

WinnCompanies

Work with property management, residents of affordable housing, and community partner agencies to develop collaborative strategies to ensure that residents are stable, connected, and empowered.

[Senior Real Estate Project Manager](#)

B'nai B'rith Housing

Responsible for all aspects of particular real estate development projects (typically 2-3 projects) at BBH from feasibility to stabilized occupancy.

[Director of Rental Management](#)

MassHousing

Responsible for the effective management of the Agency's multifamily loan portfolio, which consists of over 400 developments.

[Leasing Manager](#)

Samuels & Associates

Responsible for leasing apartments and securing renewals as quickly as possible, and creating a positive customer service experience.

[Senior Property Accountant](#)

Samuels & Associates

Process the accounting functions of general ledger/financial reporting, lease administration, and treasury management for a designated portfolio.

[Service Manager](#)

Samuels & Associates

Responsible for the daily maintenance operations for Continuum.

[Leasing Consultant](#)

Samuels & Associates

Responsible for leasing apartments and securing renewals as quickly as possible, and creating a positive customer service experience.

[Corporate and Lease Administration Manger](#)

Samuels & Associates

Manage the lease and corporate portfolio services, and assist with coordinating and overseeing corporate and entity related communications.

[Social and Media and Digital Manager](#)

Samuels & Associates

Has ownership of all social (B2C and B2B) channels, websites (company and asset) and all digital platforms used across the S&A portfolio.

[Service Tech I, II, and III](#)

Samuels & Associates

Attentive to Samuels & Associates' goals relative to resident satisfaction, and responsible for maintaining the physical condition and appearance of the site.

[Property Management Intern](#)

National Development

National Development has created an internship opportunity for a candidate interested in learning the field of residential property management.

[Leasing Associate/Arlington, MA](#)

The Hamilton Company

Must have prior experience with a residential property management background. Great customer service and proven results.

[Property Coordinator/Arlington, MA](#)

The Hamilton Company

Prior Real Page experience helpful. Must have excellent customer service - accounts receivable background helpful.

[Senior Project Manager, Capital Projects](#)

Harvard University

Harvard University Capital Projects is seeking talented applicants for the position of Senior Project Manager.

[Director of Real Estate Development](#)

Harvard University Land Company (HALC)

Manages and directs all aspects of real estate development for HALC in collaboration with the CEO.

[Infrastructure Project Manager](#)

Harvard University Land Company (HALC)

Manage assigned aspects of the enabling infrastructure process for Harvard's Enterprise Research Campus, including direct coordination with consultants.

[Financial Analyst - Retail Investment Properties](#)

CBRE

CBRE's Boston Retail Investment Properties Group is seeking highly qualified and exceptionally motivated candidates for a Financial Analyst role.

[Manager of Rental and Homeownership Services](#)

Madison Park Development Corp

Work to plan and build homeownership pathways that are beneficial to the community, particularly the existing residents of MPDC properties.

[Clerk of the Works](#)

Tierney Development Services, LLC

Owner's on-site representative for the new construction of multifamily housing.

[Compliance Manager, Trade Partner Diversity](#)

Suffolk Construction

Responsible for monitoring and reporting, while managing all workforce compliance on assigned projects and in some cases M/W/VBE for business utilization.

[Project Coordinator: Commercial Real Estate](#)

Northstar Project & Real Estate Services

Minimum of 0-1 years prior experience with backgrounds in civil engineering, architecture, or construction management.

[Design and Building Performance Associate](#)

Preservation of Affordable Housing

Will be assigned a variety of tasks which center on driving design and construction standards throughout the organization and assisting with construction activities.

[Assistant Assessor](#)

City of Chelsea

Appraising and classification of all properties and interpretation of Massachusetts General Laws relating to real estate assessment for tax purposes.

About this list:

The [Builders of Color Coalition](#) promotes commercial real estate employment opportunities via our biweekly jobs newsletter (700+ recipients), LinkedIn network, and Facebook page. Jobs can be posted for a fee at buildersofcolor.com/post-a-job. Explore [BCC Sponsorship](#) for more information on job posting distribution packages and other benefits.