



BCC JOBS BOARD

February 9th, 2022

Firms posting their open opportunities with the [Builders of Color Coalition](#) actively welcome diverse applicants, and look forward to hearing from you. Please let firms know that you heard of the position via BCC.

[Credit Analyst - Boston, MA](#)

Brookline Bank

Gain hands on experience sizing, screening and underwriting diverse types commercial real estate debt.

[Senior Credit Analyst](#)

Cambridge Savings Bank

Responsible for identifying and understanding a borrower's credit risks and providing a thorough assessment of the Bank's ability to mitigate these risks.

[Senior Commercial Real Estate Loan Officer](#)

Cambridge Savings Bank

Originate, underwrite, and administer commercial real estate loans for the Bank's Commercial Real Estate (CRE) portfolio.

[Project Architect](#)

PCA

PCA, a creative dynamic architecture, interiors and planning firm of 70+ people, dedicated to being a socially conscious design firm, is looking for experienced architects in the industry.

[Contract and Lease Administrator](#)

Samuels & Associates

Document preparation, negotiation, abstracting, and review; database tracking and management; and leasing and contract reporting.

[Graphic Designer](#)

Samuels & Associates

Drive traffic to our neighborhoods, retailers, properties, events, and tell a story.

[Marketing Communications Coordinator](#)

Samuels & Associates

Develops outreach materials and manages promotional vehicles to reach a variety of audiences, including tenants, community organizations, neighborhood partners, and our own employees.

[Vice President Capital & Investment Strategy](#)

Samuels & Associates

Primary responsibility for long-term financial strategy and planning, strategic capital raising and financing activities of the firm.

[Design and Construction Manager](#)

Samuels & Associates

Focused on high-quality, mixed-use development assets in leading gateway markets, with a strong emphasis on creative placemaking and value add approaches to real estate.

[Superintendent - Construction](#)

D.F. Pray General Contractors

Supervision and coordination of all field operations to successfully complete a construction project.

[Assistant Project Manager](#)

D.F. Pray General Contractors

Responsible for assisting teams in the construction of projects ensuring project quality, schedule, cost control, safety and customer satisfaction objectives are met.

[Equitable Business Development Program Coordinator](#)

MassHousing

Support policy and program initiatives related the MassHousing's equitable business goals.

[Diversity & Inclusion Program Coordinator](#)

MassHousing

Ensures that all MassHousing financed projects maximize MBE and WBE utilization and workforce participation.

[Revenue Accountant](#)

Cushman and Wakefield

Responsible for all brokerage revenue recognition for the Boston and Philly markets; ensuring accounting rules are followed and revenue can be counted in the appropriate period.

[Civil Project Engineer](#)

Nitsch Engineering

Feasibility report preparation; construction document preparation; local, State, and/or Federal permitting; and construction administration assistance.

[Civil Project Manager](#)

Nitsch Engineering

Manage multiple land development projects, perform technical quality control reviews, develop new business, prepare proposals and budgets, and more.

[Tenant Construction Manager](#)

WS Development

Responsible for the entire Tenant Fit Out process, from initial Lease negotiations, pre-design, design, permitting, construction.

[Creative and Experienced Interior Designer](#)

Arrowstreet

Programming, design development, and contribute to the Construction Document and Construction Administration phases.

[Architect/Designer](#)

CambridgeSeven

Architect/Designer with BA or MA in Architecture, 3-5 years of experience using Revit and AutoCad, and demonstrable visualization skills.

[Clerk of the Works](#)

CSL Consulting

If you have valuable planning, and design and construction industry experience and are looking for new challenges in a fast-moving, forward-thinking environment, we'd like to hear from you.

[Assistant Project Manager](#)

CSL Consulting

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[Project Manager](#)

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[Associate Deputy Director for Supportive Housing](#)

City of Boston, Mayor's Office of Housing

Responsible for overall leadership, supervision and project management associated with policy and strategic plans to support the mission of equitably ending homelessness in Boston.

[Assistant Director \(DND\) for Supportive Housing](#)

City of Boston, Mayor's Office of Housing

Responsible for overall leadership, supervision and project management associated with funding, data and performance to support the mission of equitably ending homelessness in Boston.

[Senior Housing Development Officer to End Family Homelessness](#)

City of Boston, Mayor's Office of Housing

Drive implementation of Boston's strategies to prevent and end family homelessness, facilitate advocacy with state systems to improve outcomes for homeless families, and convene partners to improve coordination.

[Real Estate Analyst](#)

Preservation of Affordable Housing

Financial analysis and modeling, site acquisition, due diligence, zoning and permitting, legal document review, budgeting, construction and design.

[Design and Construction Project Manager](#)

Preservation of Affordable Housing

This position will be focused mainly on our Barry Farm project, a 34 acre multi-phased neighborhood redevelopment in Anacostia's Ward 8.

[Assistant Executive Director](#)

Arlington Housing Authority

Assist the Executive Director in planning, management, administration, and operation of the agency.

[Family Self Sufficiency Coordinator](#)

Arlington Housing Authority

Responsible for the organization and monitoring of the Family Self-Sufficiency Program and recruitment of new participants.

[Executive Director](#)

Housing Corporation of Arlington (HCA)

Lead initiatives that increase the supply of affordable housing; prevent homelessness; and support low- and moderate-income residents to achieve and maintain stable lives in Arlington, MA.

About this list:

The [Builders of Color Coalition](#) promotes commercial real estate employment opportunities via our biweekly jobs newsletter (700+ recipients), LinkedIn network, and Facebook page. Jobs can be posted for a fee at buildersofcolor.com/post-a-job. Explore [BCC Sponsorship](#) for more information on job posting distribution packages and other benefits.