



BCC JOBS BOARD

December 1st, 2021

Firms posting their open opportunities with the [Builders of Color Coalition](#) actively welcome diverse applicants, and look forward to hearing from you. Please let firms know that you heard of the position via BCC.

[Senior Project Manager, Design](#)

Related Beal

Oversee all aspects of the design process and design project management for Boston high-rise residential, hotel, office, and laboratory development projects

[Project Manager - Sustainability](#)

Related Beal

Lead and manage Related Beal's strategic direction and execution of Related Beal's corporate sustainability strategy.

[Land Use Permitting Counsel](#)

Related Beal

Lead the execution of obtaining all entitlements and permits for Related Beal's development projects and acquisitions.

[Analyst, Real Estate Development](#)

Related Beal

Financial analysis and modeling, site acquisition, due diligence, zoning and permitting, legal document review, budgeting, construction and design.

[Staff Accountant](#)

National Development

Newton, MA. As a member of our Accounting team, you will instill a sense of National Development pride in everyone that you interact with.

[Desktop Support Engineer](#)

National Development

Works in a junior role within the Information Technology (IT) group. This role provides Tier 1 and Tier 2 level support to users.

[Assistant Project Manager](#)

Commodore Builders

Looking for Engineering and Construction Mgmt graduates who have a take-charge attitude, a passion for client service, and an appetite for construction!

[Transaction Manager](#)

Cushman & Wakefield

Responsible for overseeing and managing all aspects of Commercial Real Estate transaction services on behalf of an international retail client(s).

[Assistant Manager, Multifamily Loan Servicing](#)

MassHousing

Oversees the day-to-day operations in the Multifamily Loan Servicing Department.

[Assistant Manager, Mortgage Insurance Fund](#)

MassHousing

General ledger reconciliations, risk analysis, reinsurance matters, claim reviews, and daily, monthly, and quarterly reporting to GSEs and reinsurers.

[Property Manager for Life Science Portfolio](#)

Lincoln Property Company

Responsible for all the day to day operations of a busy Life Science Campus

[Tenant Coordinator - Life Science](#)

Lincoln Property Company

Works to meet the tenant service needs of the building and the management and administrative demands of the building management office.

[Tenant Coordinator](#)

Lincoln Property Company

Works to meet the tenant service needs of the building and the management and administrative demands of the building management office.

[Commercial Property Manager](#)

Lincoln Property Company

Administration of all tenant leases, vendor contracts, oversight of on-site janitorial and engineering staff, billing and collecting tenant receivables.

[Commercial Assistant Property Manager](#)

Lincoln Property Company

Administration of all tenant leases, billing and collecting tenant receivables, updating leasing status reports, and assisting in annual budget preparation.

[Senior Analyst, Knowledge Management](#)

Housing Partnership Network

Managing data collection, reporting, and analysis to ensure that colleagues have the information they need to drive data-informed decision-making.

[Research Analyst](#)

Newmark

Works with other members of the research services staff to provide daily database management and integrity.

[Senior Analyst](#)

Newmark

Underwriting, market research, property tours, preparation of offering memorandums, marketing and term sheet negotiation, and client meetings.

[Property Manager](#)

Newmark

Manage and direct the operations of each property to which assigned, at the least possible cost.

[Maintenance Engineer](#)

Newmark

Supervises general building maintenance and janitorial functions.

[Administrative Assistant](#)

Newmark

Provides a wide variety of moderately complex administrative services.

[Transaction Services Specialist](#)

Newmark

The team is seeking an intelligent, energetic, analytical, and self-starting individual who isn't afraid to tackle projects both big and small.

[Architect/Designer 6-10](#)

Studio G Architects

Architect with 6–10 years' experience to work closely with the Principal-In-Charge and Associate to lead design and manage a team.

[Architect/Designer 4-8 years](#)

Studio G Architects

Seeking a creative, enthusiastic Architect/Designer with 4-8 years experience.

[Architect/Designer](#)

Studio G Architects

Studio G seeks creative, enthusiastic architects and designers for socially and environmentally innovative design projects.

[Assistant Professor – Advanced Building Technologies](#)

UMass Amherst

Full-time, tenure-track position in the area of Advanced Building Technologies, an academic year appointment at the level of Assistant Professor.

[Data Entry Clerk](#)

BR+A

Responsible for assisting engineering design teams by logging submittals, RFI's, typing reports and communicating with project team members.

[Deputy Director for Homeownership Programs](#)

City of Boston, Department of Neighborhood Development

Oversee the management and operations of the Boston Home Center.

[Assistant Director \(Homebuyer Services\)](#)

City of Boston, Department of Neighborhood Development

Responsible for overseeing homebuyer education, counseling, financial assistance, and outreach programs.

[Procurement Specialist - Construction](#)

BPDA

Report to the Procurement Manager, to assist in its capital construction procurement.

[Project Engineer/Environmental Engineer](#)

BPDA

Lead the coordination and oversight of new and renovation construction projects for the BPDA

[Senior Transportation Planner II](#)

BPDA

Transportation planning, development review, transportation systems analysis, and the coordination of multi-modal transportation initiatives.

[Contractor Resident Engineers](#)

DCAMM

Observe and document daily construction activities to monitor job progress and to ensure the work of the Contractor complies with project plans and specifications.

[Real Estate Senior Project Manager](#)

Dorchester Bay Economic Development Corporation

Developing affordable housing and economic development opportunities in the Upham's Corner Arts and Innovation District and beyond.

[Project Manager - Chicago](#)

Preservation of Affordable Housing

Participating in project 'life', financial analysis, design and construction, and transfer of the completed project to the property management function.

[Internship](#)

Built Environment Plus (BE+)

Supporting day-to-day work, small research projects, and media design tasks.

[Executive Director](#)

Arlington Housing Authority

Housing administrator for leadership and management of its programs, properties, and contracts.

About this list:

The [Builders of Color Coalition](#) promotes commercial real estate employment opportunities via our biweekly jobs newsletter (700+ recipients), LinkedIn network, and Facebook page. Jobs can be posted for a fee at buildersofcolor.com/post-a-job.

Explore [BCC Sponsorship](#) for more information on job posting distribution packages and other benefits.