



## BCC JOBS BOARD

November 17th, 2021

*Firms posting their open opportunities with the [Builders of Color Coalition](#) actively welcome diverse applicants, and look forward to hearing from you. Please let firms know that you heard of the position via BCC.*

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### [Staff Accountant](#)

#### **National Development**

Newton, MA. As a member of our Accounting team, you will instill a sense of National Development pride in everyone that you interact with.

### [Desktop Support Engineer](#)

#### **National Development**

Works in a junior role within the Information Technology (IT) group. This role provides Tier 1 and Tier 2 level support to users.

### [Analyst, Real Estate Development](#)

#### **Related Beal**

Financial analysis and modeling, site acquisition, due diligence, zoning and permitting, legal document review, budgeting, construction and design.

### [Owner Project Manager - Property Management Construction](#)

#### **Related Beal**

Responsible for managing commercial construction projects, with a focus on life science repositioning and tenant improvement fit-outs.

### [Manager - Real Estate Development](#)

#### **Skanska USA Commercial Development**

A team-oriented passionate real estate professional with deep theoretical understanding of commercial office, mixed-use, and/or multifamily activities.

### [Assistant Project Manager](#)

#### **Commodore Builders**

Looking for Engineering and Construction Mgmt graduates who have a take-charge attitude, a passion for client service, and an appetite for construction!

### [Internship - Commodore Academy Learning & Development](#)

#### **Commodore Builders**

Commodore Builders is looking for an intern to join the Learning and Development team at Commodore Academy.

### [Assistant Manager, Multifamily Loan Servicing](#)

#### **MassHousing**

Oversees the day-to-day operations in the Multifamily Loan Servicing Department.

### [Assistant Manager, Mortgage Insurance Fund](#)

#### **MassHousing**

General ledger reconciliations, risk analysis, reinsurance matters, claim reviews, and daily, monthly, and quarterly reporting to GSEs and reinsurers.

### [Transaction Manager](#)

#### **Cushman & Wakefield**

Responsible for overseeing and managing all aspects of Commercial Real Estate transaction services on behalf of an international retail client(s).

### [Research Analyst](#)

#### **Newmark**

Works with other members of the research services staff to provide daily database management and integrity.

### [Senior Analyst](#)

#### **Newmark**

Underwriting, market research, property tours, preparation of offering memorandums, marketing and term sheet negotiation, and client meetings.

### [Property Manager](#)

#### **Newmark**

Manage and direct the operations of each property to which assigned, at the least possible cost.

### [Maintenance Engineer](#)

#### **Newmark**

Supervises general building maintenance and janitorial functions.

### [Administrative Assistant](#)

#### **Newmark**

Provides a wide variety of moderately complex administrative services.

### [Transaction Services Specialist](#)

#### **Newmark**

The team is seeking an intelligent, energetic, analytical, and self-starting individual who isn't afraid to tackle projects both big and small.

### [Architect/Designer 6-10](#)

#### **Studio G Architects**

Architect with 6–10 years' experience to work closely with the Principal-In-Charge and Associate to lead design and manage a team.

### [Architect/Designer 4-8 years](#)

#### **Studio G Architects**

Seeking a creative, enthusiastic Architect/Designer with 4-8 years experience.

### [Architect/Designer](#)

#### **Studio G Architects**

Studio G seeks creative, enthusiastic architects and designers for socially and environmentally innovative design projects.

### [Assistant Professor – Advanced Building Technologies](#)

#### **UMass Amherst**

Full-time, tenure-track position in the area of Advanced Building Technologies, an academic year appointment at the level of Assistant Professor.

### [Senior Director, Acquisitions](#)

#### **Sheffield Haworth**

A leading global development & investment firm is seeking to hire a senior investment professional to join their acquisitions team in Boston.

### [AVP/VP, Construction](#)

#### **Sheffield Haworth**

A leading healthcare REIT and S&P 500 company is seeking to hire a senior construction professional to oversee construction of various projects for the firm's growing single family residential business.

### [Data Entry Clerk](#)

#### **BR+A**

Responsible for assisting engineering design teams by logging submittals, RFI's, typing reports and communicating with project team members.

### [Commissioning Engineer/Manager](#)

#### **BR+A**

BR+A is seeking applicants for a Commissioning Engineer position in our Boston headquarters.

### [Construction Administration Engineer](#)

#### **BR+A**

Hands-on field experience in design, operation, and construction of mechanical, electrical, plumbing, fire protection, and DDC control systems preferred.

### [Mechanical Engineer](#)

#### **BR+A**

BR+A is seeking applicants for a Mechanical Engineer position in our Boston, MA headquarters.

### [Senior Analyst, Portfolio Reporting Solutions](#)

#### **MIT Investment Management Co. (MITIMCo)**

Seeking a senior analyst to join the Portfolio Reporting and Solutions Group (PRS).

### [Communications Specialist](#)

#### **City Point Partners LLC**

We are recruiting an experienced Communications Specialist for the Public Outreach division of our Construction Services Firm.

[Construction Project Manager](#)

**City Point Partners LLC**

We are hiring an experienced Project Manager for the Owner's Project Management division of our Construction Services firm.

[Deputy Director for Homeownership Programs](#)

**City of Boston, Department of Neighborhood Development**

Oversee the management and operations of the Boston Home Center.

[Assistant Director \(Homebuyer Services\)](#)

**City of Boston, Department of Neighborhood Development**

Responsible for overseeing homebuyer education, counseling, financial assistance, and outreach programs.

[Procurement Specialist - Construction](#)

**BPDA**

Report to the Procurement Manager, to assist in its capital construction procurement.

[Project Engineer/Environmental Engineer](#)

**BPDA**

Lead the coordination and oversight of new and renovation construction projects for the BPDA

[Senior Transportation Planner II](#)

**BPDA**

Transportation planning, development review, transportation systems analysis, and the coordination of multi-modal transportation initiatives.

[Contractor Resident Engineers](#)

**DCAMM**

Observe and document daily construction activities to monitor job progress and to ensure the work of the Contractor complies with project plans and specifications.

[Manager of the Community Development Unit](#)

**Massachusetts Department of Housing and Community Development**

Oversees technical assistance and overall service delivery for the state's Community Development Block Grant program and 3 other grant programs.

### [Internship](#)

#### **Built Environment Plus (BE+)**

Supporting day-to-day work, small research projects, and media design tasks.

### [Executive Director](#)

#### **Arlington Housing Authority**

Housing administrator for leadership and management of its programs, properties, and contracts.

### [Development Project Manager](#)

#### **The Community Builders**

Looking for a talented Project Manager to join our Boston based team and help manage our growing portfolio of exciting affordable housing projects.

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#### **About this list:**

The [Builders of Color Coalition](#) promotes commercial real estate employment opportunities via our biweekly jobs newsletter (700+ recipients), LinkedIn network, and Facebook page. Jobs can be posted for a fee at [buildersofcolor.com/post-a-job](https://buildersofcolor.com/post-a-job). Explore [BCC Sponsorship](#) for more information on job posting distribution packages and other benefits.