



BCC JOBS BOARD

October 20th, 2021

Firms posting their open opportunities with the [Builders of Color Coalition](#) actively welcome diverse applicants, and look forward to hearing from you. Please let firms know that you heard of the position via BCC.

[Marketing Coordinator](#)

Related Beal

Support the Marketing Manager in daily marketing activities and the development of graphics and collateral.

[Development Project Manager](#)

National Development

Lead all phases of complex, often mixed-use, development projects in the Greater Boston marketplace.

[Development Assistant Project Manager](#)

National Development

Assist Senior Project Managers and/or a Principal overseeing development (i.e., Project Leads) on all aspects of the real estate development process.

[Maintenance Technician \(Cole Hersee\)](#)

National Development

National Development is looking for a full-time Maintenance Technician for Cole Hersee and other downtown assets, located in Boston, MA.

[Staff Accountant](#)

National Development

National Development is looking for a full-time Staff Accountant to join our team in Newton, MA.

[Senior Asset Management Officer](#)

Massachusetts Housing Investment Corporation (MHIC)

Responsible for managing a diverse portfolio of Affordable Multifamily Tax Credit properties, and New Market Tax Credit investments.

[Marketing & Membership Manager](#)

NAIOP Massachusetts

Recruit, retain, and engage members, promote programs and educational courses, and ensure consistent branding and fresh design.

[Senior Project Manager](#)

B'nai B'rith Housing New England, Inc.

Support the mission of the organization by joining the management team to plan, develop, and manage multifamily residential development.

[Business Development & External Relations Manager](#)

B'nai B'rith Housing New England, Inc.

Seek out potential affordable housing development opportunities across Greater Boston and build relationships to help make those projects a reality.

[Office Manager](#)

B'nai B'rith Housing New England, Inc.

Managing the office, creating and implementing systems to improve efficiency, and bringing the organizational structure of the operation to a new level.

[Multifamily Lending Origination Manager](#)

MassHousing

Oversee a robust origination initiative in a competitive and dynamic affordable rental housing lending market.

[Homeownership Program Coordinator](#)

Massachusetts Housing Partnership

Providing ongoing support, training, and management of the origination pipeline for a portfolio of our partner lenders.

[Administrative Assistant - Lending](#)

Massachusetts Housing Partnership

Provide high-level administrative support to the MHP's multifamily rental financing team.

[Senior Loan Processor](#)

Massachusetts Housing Partnership

Bring expertise and leadership to the loan processing function of MHP's commercial multifamily lending from pre-application through loan commitment.

[Underwriting Analyst](#)

Massachusetts Housing Partnership

Provide underwriting and analytical support within our lending team.

[Marketing Coordinator](#)

Colliers International

Provide tactical marketing support for property marketing and business development initiatives.

[Client Services Coordinator](#)

Colliers International

An integral part of a growing business line and engrained in our highly successful North Suburban Brokerage team.

[Property Manager](#)

The Schochet Companies

Full Time Property Manager position for a 200 unit Elderly Apartment Community in Boston, MA.

[Senior Real Estate Officer](#)

MIT Investment Management Co. (MITIMCo)

Manage development projects, including ground-up capital projects, renovation projects, and turnkey fitouts, from feasibility studies to final completion.

[Architect/Designer](#)

Audrey O'Hagan Architects

Required attributes: a passion for design excellence, attention to detail and accuracy, excellent communication skills (written and oral), and collaborative.

[Designer/Architect 4-8 Years](#)

Studio G Architects

Creative and enthusiastic Architect/Designer with 4 to 8 years experience for housing and/or educational and other civic projects.

[Campus Planner \(Architecture\)](#)

Northeastern University

Support planning initiatives and propose innovative solutions to short and long term space needs for the University.

[Campus Planner \(Planning and Urban Design\)](#)

Northeastern University

Support planning initiatives and proposing innovative plans for the University's campus lands and space.

[Planning Assistant - Resilience and Waterfront Planning](#)

Boston Planning and Development Agency (BPDA)

Assist with planning throughout the City of Boston with an emphasis on initiatives related to climate resilience and the waterfront.

[Senior Planning and Development Review Liaison](#)

Boston Planning and Development Agency (BPDA)

Serve as a liaison between the Planning Division and Development Review Department.

[Procurement Specialist - Construction](#)

Boston Planning and Development Agency (BPDA)

Assist in sourcing, solicitation, and initiating contracts, needs assessment, analysis and management of change orders, data collection.

[Senior Housing Development Officer](#)

City of Boston, Department of Neighborhood Development (DND)

Creation of a strategic plan to end homelessness among families, and drive implementation of Boston's strategies to prevent and end family homelessness.

[Vice President of Real Estate Development](#)

Preservation of Affordable Housing

The opportunity to join a growing, innovative company and to have responsibility for complex projects, many of considerable scale.

Senior Project Manager - Washington D.C.

Preservation of Affordable Housing

Participate in project 'life', including financial analysis, design and construction, and transfer of the completed project to the property management function.

Director, Project Management

Housing Partnership Network

Responsible for all aspects of diverse projects and lead cross-functional teams to achieve project goals.

Director, Communication

Housing Partnership Network

Implementation of an integrated marketing strategy to build awareness of HPN, its strategic priorities, and competitive advantage/value proposition.

Child Care Project Manager

CEDAC

Technical assistance, training, grant and loan programs, and outreach on improving facilities for community-based programs serving low-income children

About this list:

The [Builders of Color Coalition](#) promotes commercial real estate employment opportunities via our biweekly jobs newsletter (700+ recipients), LinkedIn network, and Facebook page. Jobs can be posted for a fee at buildersofcolor.com/post-a-job. Explore [BCC Sponsorship](#) for more information on job posting distribution packages and other benefits.